

# Office of the Principal Govt. College Barpali, Dist. - Korba (C.G.)

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Mob: - 8234062065 College Code No. 3107

Barpali, Date: 1/07/2023

## **Session-2023-24**

## 6.2.3 Implementation of e-governance in areas of operations:

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

### Screen shots of user interfaces

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

#### Administration:

**E-Administration** is in practice in the college.

- The college authorities can implement full supervision of all service units in the office through electronically (software).
- Google sheet : For data collection from Various Departments
- Google Docs: To prepare notices and activity reports.
- Google Forms: To prepare Feedback forms and get online feedbacks of Students, Parents.
- The college campus is equipped with CCTV Cameras installed at various places.
- ICT has been introduced in the Administrative work.
- WhatsApp Group helps to provide the brief notices of any event to be happened in college.
- WhatsApp Groups are also used for awareness and of smooth functioning of college.
- The Administration communicates with Janbhagidari members as well as the teaching and non-teaching staff through email
- All important administrative information including notices is regularly published on the website.
- Biometric attendance for all staff members
- Fully automated, wireless office with 24x7 internet facility
- To achieve the target of Paperless IQAC, committee members of it started using
- Google facilities like

#### Finance and Accounts:

- The accounts of the institution are maintained electronically.
- Salary of the employee is deposited in the Treasury and in the Bank electronically.
- Govt purchase of any article is done electronically.
- Scholarship of student is deposited in his/her account electronically

- Students deposit their admission fees electronically.
- Students deposit their Enrollment and Examination fees electronically.
- Student Admission and Support:
  - Students apply for admission in online mode.
  - INFLIBNET facility is available in the library of the college
  - Information related to students is sent in the WhatsApp group made for students.
  - The college website act as a mirror of the college information.
  - Alumni portal is provided on website for the information of pass out students.
  - Merit list for admission of students is prepared online.
  - Students deposit their admission fees electronically .
  - Students deposit their Enrollment and Examination fees electronically.
  - Scholarship of student is deposited in his/her account electronically
  - Online payment of Scholarship to SC/ST/OBC students. Amount is deposited directly in their bank account.

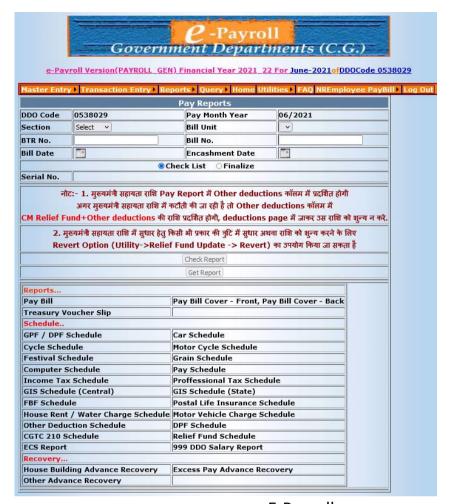
#### **A** Examination:

- Examination Process is done electronically.
- Students deposit their Enrollment and Examination fees electronically.
- Filling of examination forms, obtaining admit cards, uploading of marks etc., everything is done in online manner.
- Academic cell of College Examination oversees the complete process of examination under the guidance of the examination controller of the institution.

## Screen shots of user interfaces

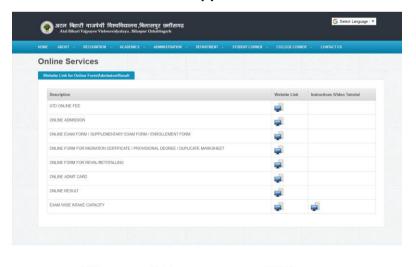
- 1. Administration
- **2. Finance and Accounts:** Online Salary payment, Income tax deduction online ,Payment to supplier by e-payment .



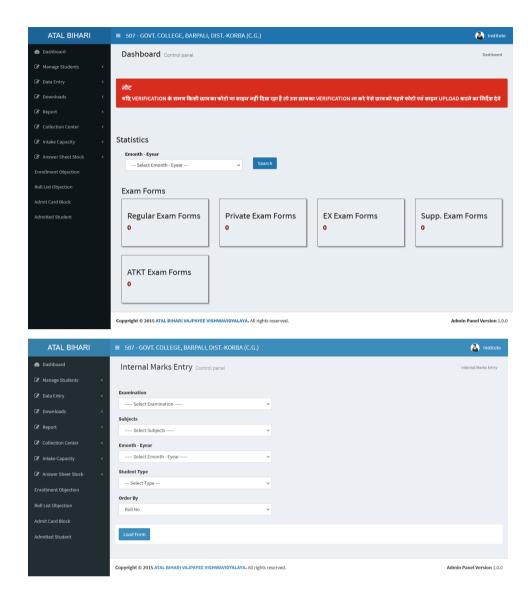


E-Payroll

## 3. Student Admission and Support



Designed and Maintained by :



## 4. Examination

